



## REQUEST FOR QUOTATION (RfQ)

<Water Safe Communities - Milan>

C40 Cities Climate Leadership Group, Inc.  
120 Park Avenue, 23<sup>rd</sup> Floor  
New York, NY 10017  
United States of America

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## 1. C40 Cities Climate Leadership Group Inc. ("C40")

C40 is a network of nearly 100 mayors of the world's leading cities, who are working to deliver the urgent action needed right now to confront the climate crisis, and create a future where everyone, everywhere can thrive. Mayors of C40 cities are committed to using a science-based and people-focused approach to help the world limit global heating to 1.5°C and build healthy, equitable and resilient communities. Through a Global Green New Deal, mayors are working alongside a broad coalition of representatives from labour, business, the youth climate movement and civil society to go further and faster than ever before.

The strategic direction of the organisation is determined by an elected Steering Committee of C40 mayors which is co-chaired by Mayor Sadiq Khan of London, United Kingdom, and Mayor Yvonne Aki-Sawyer of Freetown, Sierra Leone. Three term Mayor of New York City Michael R. Bloomberg serves as President of the C40 Board of Directors, which is responsible for operational oversight. A nine-person management team, led by Executive Director, Mark Watts, leads the day-to-day management of C40. C40's three core strategic funders are Bloomberg Philanthropies, the Children's Investment Fund Foundation (CIFF) and Realdania.

To learn more about the work of C40 and our cities, please visit our [Website](#), or follow us on [Twitter](#), [Instagram](#), [Facebook](#) and [LinkedIn](#).

## 2. Summary, Purpose and Background of the Project

### Project Overview

The *Water Safe Communities* initiative aims to mitigate flooding in **Parco Forlanini** and its surrounding catchment area by transforming the park into a **floodable space** or **sponge city** component. This will enhance urban resilience while maintaining the park's function as an amenity and agricultural space. This initiative is a joint collaboration between two C40 Cities' resilience programmes; Water Safe Cities and Urban Climate Resilience for Communities and provisionally named Water Safe Communities.

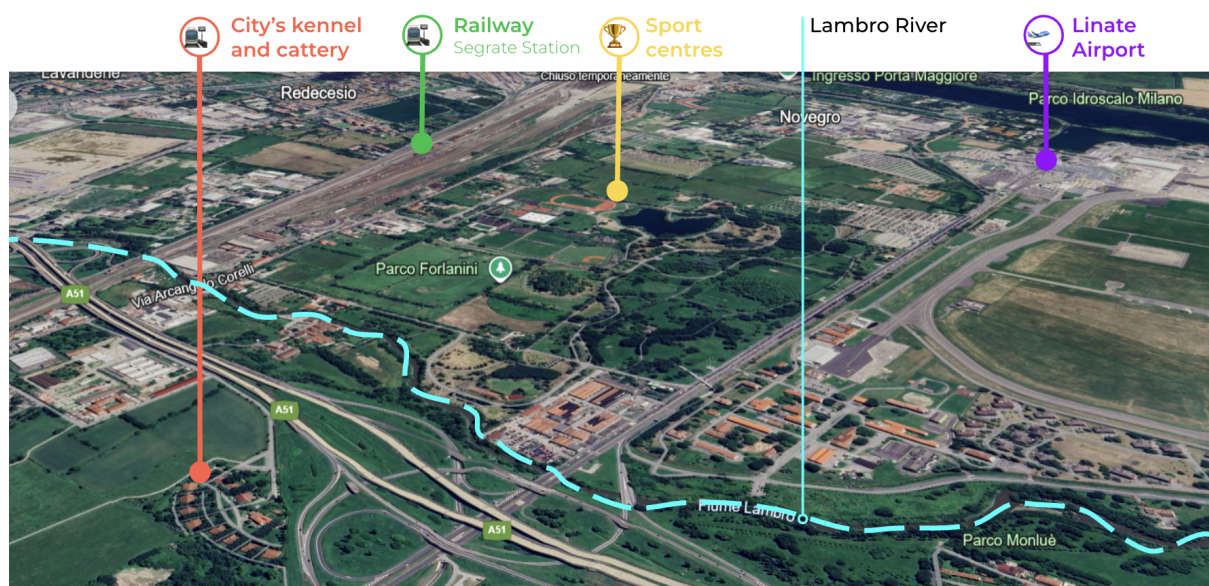
### Background and context

Located on the eastern outskirts of Milan, Parco Forlanini extends from the eastern railway belt of Milan, where the current Forlanini FN station is located, to the border with the municipality of Segrate. It consists of green areas designated for various uses and has been an integral part of the South Milan Agricultural Park since 1990. This means the area is subject to special landscape and hydrogeological restrictions.

The park is divided into two parts by the ring road: the western part is mainly used for agriculture, while the eastern part, about 53 hectares in size, serves recreational and sports purposes. It has a simple layout, consisting of large agricultural areas, irrigation canals (rogge), tree-lined and paved avenues, wide meadows, and clusters of woodland. In the northeast lies the Salesina pond, near

the farmhouse of the same name, a body of water created by redeveloping a former municipal quarry.

The park is located in an area with high hydrogeological risk. Although it is not densely populated, flooding affects public and private infrastructure, causing economic damages to the city and the community. A particularly vulnerable public facility is the municipal cat and dog shelter, which has been severely impacted by flooding.



*Map of the park's facilities*

## Problem Statement

Flooding is a recurrent issue in the **Parco Forlanini** area, but the precise sources and causes of flooding require further investigation. While a **hazard map** exists for the city, a **vulnerability map** specific to this area as well as an understanding of the impacts to the community and its surrounding critical infrastructure is lacking. Several knowledge gaps around understanding causes, impacts and solutions therefore need to be addressed to develop an effective flood management strategy for implementation.

## Project Goal

The project intends to improve the park's capacity to absorb and manage excess water to reduce the frequency and severity of flooding in the catchment areas. Parco Forlanini, indeed, can play a crucial role in mitigating the potential impacts of surface runoff while providing amenities and enhancing biodiversity. Furthermore, the park could play an important role in directly laminating the floods of the Lambro River, using the smaller water network with additional reservoir volume. Another aim of the project is to reduce the risk of flooding at the Milan municipal cat and dog shelter, as evacuation operations are very long and complicated.

## Project Objectives

The Project Objectives can be summarised as:

- Conduct a vulnerability and risk assessment of the community to identify at-risk groups and infrastructure.
- Consult with technical experts and the local community to develop a vision for the community that integrates and elaborates any previous community consultation and is consistent with urban risk reduction strategies and any other measures envisaged at the basin scale.
- Co-design flood mitigation strategies with stakeholders, with a particular focus on hydraulic infrastructure necessary to reduce the risk of flooding of the dog/cat shelter located on the right bank of the Lambro River.
- Develop a Technical and economic feasibility study for a mitigation solution identified with the City, in accordance with Lombardy Region and the River Po Interregional Agency (AIPo).
- Develop an Executive Project and Design (PFTE) for the mitigation solution.
- Support the City in implementing the mitigation solution and developing a long-term maintenance plan that aligns with integrated urban hydraulic risk reduction strategies.

The below Programme Logic outlines the impact we want to achieve and the inputs, activities, outputs and outcomes that are needed to get there.

## 3. Proposal Guidelines

This Request for Quotation represents the requirements for an open and competitive process. Offers will be accepted until *5pm EST, September 17, 2025*. Any offer received after this date and time will not be accepted.

The proposal should give C40 evaluators all the information they need to assess your bid. Please clearly indicate where applicable:

- How your proposal is responsive to the Evaluation Criteria;
- The assumptions you are making about the project;
- Risks you have identified and appropriate mitigation measures;
- Examples of past experience in developing Technical-Economic Feasibility Project (PFTE) for interventions in public spaces in Italy;
- Extensive knowledge of the Milanese territorial, environmental, and regulatory context;
- Information about your fee;
- List of key personnel who would be working on the contract and their job titles;
- Any additional support that you need to make the project a success, including any inputs you will need from the City of Milan or C40 staff;
- Timeframe for your tasks and completion of the project;
- Information on Data Protection;

- Proposed working partnership with C40, including (as applicable) project governance and management, key personnel, key roles and responsibilities, and escalation procedure for issues.

You must include adequate information about how your costs were calculated to enable evaluation of cost reasonableness.

## **Supplier Diversity**

C40 is committed to supplier diversity and inclusive procurement through promoting equity, diversity and inclusivity in our supplier base. We believe that by procuring a diverse range of suppliers, we get a wider range of experiences and thoughts from suppliers and thus are best able to deliver to the whole range of our diverse cities and the contexts that they operate within.

We strongly encourage suppliers (individuals and corporations) that are diverse in terms of size, age, nationality, gender identity, sexual orientation, majority owned and controlled by a minority group, physical or mental ability, ethnicity and perspective to put forward a proposal to work with us.

Feel welcome to refer to [C40's Equity, Diversity and Inclusion Statement](#) as supplier diversity and inclusive procurement is one element of applying equity, diversity and inclusion to help the world limit global heating to 1.5°C and build healthy, equitable and resilient communities.

## **Contract**

Please note this is a contract for professional services and not a grant opportunity. Organisations unable to accept contracts for professional services should not submit bids. The work will be completed on the [C40 Standard Services Contract](#).

These terms and conditions are accepted as drafted by the majority of our suppliers and we reserve the right to penalise your bid on the basis of non-acceptance of terms. If you do wish to include any requested amendments with your proposal, please do not mark up the document in tracked changes but provide [a separate negotiation document](#) for review setting out clearly your rationale for the change.

If C40 are unable to execute a contract with the winner of this competitive process, we reserve the right to award the contract to the second highest Potential Supplier

## **Subcontracting**

If the organisation submitting a proposal needs to subcontract any work to meet the requirements of the proposal, this must be clearly stated. All costs included in proposals must be all-inclusive of any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include a name and description of the organisations being contracted.

#### 4. RfQ and Project Timeline

##### **RfQ Timeline:**

<b>RfQ Timeline</b>	<b>Due Date</b>
Request for Proposals sent out	<i>August 15, 2025</i>
Questions submitted to C40	<i>August 22, 2025</i>
C40 responds to questions	<i>August 26, 2025</i>
Deadline for receiving offers	<i>September 17, 2025</i>
Evaluation of proposal	<i>September 22-26, 2025</i>
Potential calls with evaluation panel	<i>September 25-29, 2025</i>
Selection decision made	<i>September 30, 2025</i>
All Potential Suppliers notified of outcome	<i>October 1, 2025</i>

<b>Project Timeline</b>	<b>Due Date</b>
A kick-off workshop between representatives of C40 Cities, the City of Milan and the Technical Consultancy will be organised at the onset of the Project.	<i>w/c 6 October (TBC)</i>
Parco Forlanini Site visit	<i>October, 2025</i>
Consultation process with the City and local stakeholders to define the technical solution	<i>October-January, 2025</i>
Produce the feasibility document of project alternatives for at least two alternative solutions for the intervention	<i>December, 2025</i>
Preferred solution selection with justification	<i>January, 2025</i>
Delivery of the Technical and Economic Feasibility Study	<i>June, 2026</i>

## 5. Proposal Evaluation Criteria

Quotations will be evaluated against the following criteria:

- **Specific Technical Expertise (35%)**  
The successful applicant will need to demonstrate in-depth knowledge of the milanese territorial, environmental, and regulatory context and past experience in developing Technical and Economic Feasibility Study in flood risk areas and Executive Project for Public Administrations. The Supplier's team must be able to speak Italian and/or English to communicate with C40 and the City of Milan's staff.
- **Quality of Staffing Proposal (20%)**  
The successful applicant will need to have team members with suitable experience and qualifications to address the elements of the scope that are regulated activities.
- **Project Management Experience (10%)**  
The Supplier will contribute to the implementation of a large project as part of a multidisciplinary team. The successful applicant will need to demonstrate their capacity to manage the project and to engage with various stakeholders.

*Please note that C40 and Comune di Milano are also procuring the services of a designated project consultant to manage the project. Consultancies are also welcome to submit a separate proposal for these services as part of their application. Please refer to the Project Consultant RfP document linked here for the scope of services required.*

- **Cost considerations (25%)**  
The proposed value for money is reasonable. The proposal must include a breakdown of costs.
- **Equity and ethical alignment considerations (10%)**  
The Supplier can demonstrate mission-driven work, such as membership to third-party verifiers/networks, participation in activities for minority groups, or specific organisational policies that support equity, diversity and inclusion internally.

### Proposals will be evaluated against the following criteria

Evaluation Criteria	Weighting
Specific Technical Expertise	35%
Quality of Staffing Proposal	20%
Project Management Experience	20%
Cost considerations	15%
Equity and ethical alignment considerations	10%



## 6. Project Budget

All proposals must include proposed costs to complete the tasks described in the project scope, including all VAT and taxes. Costs should be stated as one-time or non-recurring costs or monthly recurring costs. All costs incurred in connection with the submission of this RfP are non-refundable by C40.

Please note the project fees must not exceed the maximum cap of 150.000 EUR (inclusive of all applicable taxes).

## 7. C40 Policies

C40 expects third parties to be able to abide by these C40 policies

- Non-Staff Code of Conduct Policy [here](#)
- Equity , Diversity and Inclusion Policy [here](#)
- C40 Non-Staff Travel and Expenses Policy [Here](#)

## 8. Submissions

Each Potential Supplier must submit 1 copy of their proposal to the email addresses below by 17 September 2025 at 5pm EST:

Neuni Farhad, Senior Manager Urban Resilience Mainstreaming  
[nfarhad@c40.org](mailto:nfarhad@c40.org)

[Lisa Bitossi](#), C40 City Adviser (Milan)  
[lbitossi@c40.org](mailto:lbitossi@c40.org)

Anonymised responses to questions will be provided [here](#) when the Q&A period closes.

Based on the submissions received, C40 reserves the right to promote the establishment of consortium relationships or request potential suppliers refine their submission after receipt.

### **Disclaimer**

C40 will not accept any liability or be responsible for any costs incurred by Potential Suppliers in preparing a response for this RFP. Responses submitted will be accessible by all C40 staff and external evaluators (if any).

Neither the issue of the RFP, nor any of the information presented in it, should be regarded as a commitment or representation on the part of C40 (or any of its partners) to enter into a contractual arrangement. Nothing in this RFP should be interpreted as a commitment by C40 to award a contract to a Potential Supplier as a result of this procurement, nor to accept the lowest price or any tender.