



Accelerating Heat-Health Action in Cities Incubator
Supported by The Rockefeller Foundation

REQUEST FOR PROPOSAL (RfP)

**Developing Heat and Health Protocols
for Bengaluru**

C40 Cities Climate Leadership Group, Inc.
120 Park Avenue, 23rd Floor, New York, NY 10017
United States of America

September 2025

1. C40 Cities Climate Leadership Group Inc. (“C40”)

C40 is a network of nearly 100 mayors of the world's leading cities, who are working to deliver the urgent action needed right now to confront the climate crisis, and create a future where everyone, everywhere can thrive. Mayors of C40 cities are committed to using a science-based and people-focused approach to limit global heating in line with the Paris Agreement and build healthy, equitable communities. Driven by the successful delivery of ambitious climate action by C40 cities, mayors are working alongside a broad coalition of representatives from labour, business, the youth climate movement and civil society to go further and faster than ever before.

The strategic direction of the organisation is determined by an elected Steering Committee of C40 mayors which is co-chaired by Mayor Sadiq Khan of London, United Kingdom, and Mayor Yvonne Aki-Sawyer of Freetown, Sierra Leone. Three term Mayor of New York City Michael R. Bloomberg serves as President of the C40 Board of Directors, which is responsible for operational oversight. A nine-person management team, led by Executive Director, Mark Watts, leads the day-to-day management of C40. C40's three core strategic funders are Bloomberg Philanthropies, the Children's Investment Fund Foundation (CIFF) and Realdania.

To learn more about the work of C40 and our cities, please visit our [Website](#), or follow us on [X](#), [Instagram](#), [Facebook](#) and [LinkedIn](#).

2. About the City of Bengaluru

Bengaluru, the capital of Karnataka and the fifth largest city in India, is among the handful of cities across the globe to decisively declare its commitment to tackle climate change. Since 2017, the City has been a member of C40 Cities with the objective to collaborate to drive local climate action policies and contribute to the Paris Agreement. It is equally committed to prepare itself to adapt to climate change impacts.

Bengaluru, historically known for its salubrious climate due to its elevation of 900m above sea level, has been experiencing a steady rise in temperatures over the past decades due to global warming. Recent records show that in 2024, the city experienced its highest-ever temperature at 39.2°C. As far back as 2014-15, the city spent nearly six months under 'caution' or 'extreme caution' heat index conditions, underscoring the growing intensity and duration of heat stress. The drivers of this shift are closely linked to the city's urbanisation patterns - rapid, unplanned growth that has led to a dramatic loss of blue-green infrastructure, ineffectiveness of building regulations to improve thermal comfort, etc. The temperature increase is particularly noticeable in the densely populated older neighbourhoods and the peripheral areas, which are now up to 4°C warmer than other parts of the city.

The [Bengaluru Climate Action Plan](#) (BCAP) and associated assessments highlight a rapidly evolving climate risk profile, particularly in relation to extreme heat.

Under RCP¹ 4.5 scenario, both minimum and maximum air temperatures in Bruhat Bengaluru Mahanagara Palike (BBMP now GBA) area are expected to rise by up to 12% by 2050 (and under RCP 6: 37% to +46%). Rainfall projections suggest increasing volatility, with modeled changes ranging from significant deficits to extreme surpluses (RCP 4.5: -54% to +142%; RCP 6: -89% to +236%), indicating the likelihood of both prolonged dry spells and intense rainfall events. With a population density of 119 persons per hectare (PPH) within BBMP (now GBA) limits and approximately 74% of the workforce engaged in the informal sector, Bengaluru's population is highly vulnerable to heat exposure.

Understanding heat as both an environmental and public health risk, coupled with potential productivity losses and increased strain on urban infrastructure and services, point to a need for immediate and sustained action. Government of Karnataka has officially notified 'heat wave' as a state-specific notified natural disaster.

3. Summary, Purpose and Background of the Project

3.1. Context of the proposal - Accelerating Heat-Health Action in Cities Incubator

The health of urban populations is being increasingly impacted by climate change. Rapidly rising temperatures and longer periods of extreme heat are putting pressure on health systems around the world and causing significant numbers of deaths, particularly among vulnerable groups in cities. Heat-related deaths have increased 40% in Europe², 100% in India³, and 130% in Latin America⁴ over the last twenty years and the majority of these deaths are seniors and people with chronic conditions and with disabilities.

The health of city residents is especially impacted by extreme heat, amplified by dense populations, heat-absorbing urban fabric, non-permeable surfaces and lack of open green spaces. There are already 200 million people living in 350 cities with average summer temperature highs of over 35°C, and by 2050, this number will practically triple with 970 cities experiencing this average summer temperature particularly across Asia, Africa, and North America.⁵

Urban heat is a critical environmental justice issue, disproportionately affecting low-income and historically marginalised communities. While cities are starting to take action to address extreme heat, challenges remain. There is no single

¹ Representative Concentration Pathway

² <https://wmo.int/publication-series/european-state-of-climate-2023>

³ <https://www.c40.org/what-we-do/scaling-up-climate-action/adaptation-water/the-future-we-dont-want/heat-extremes/>

⁴ <https://www.sciencedirect.com/science/article/pii/S2667193X24000735>

⁵ <https://www.c40.org/what-we-do/scaling-up-climate-action/adaptation-water/the-future-we-dont-want/heat-extremes/>

department within cities responsible for monitoring weather conditions, tracking the impacts of extreme heat, responding to extreme heat events in the short-term, and taking actions to better prepare for extreme heat and cool cities in the long-term. Institutionalising health and climate data and information across municipal and regional governments is essential to ensure systematic, well-funded, and sustained responses to the increasing health threats posed by extreme heat.

With this background, C40 Cities, (supported by grant from The Rockefeller Foundation⁶) launched in 2025 a call for applications to support Global South cities to implement data-driven heat-health pilot projects to protect the health of vulnerable populations during, and leading up to, extreme heat events. The city of Bengaluru was one of the pilot projects selected, as presented below.

3.2. Scope of the support and objectives of the project in Bengaluru

A baseline study has been conducted to address heat vulnerabilities and identify priority wards through a detailed risk mapping process. The methodology is guided by the [C40 Cities Climate Change Risk Assessment Framework \(2018\)](#), which emphasizes understanding climate risks through the intersection of hazard, exposure, and vulnerability.

Currently, Bengaluru lacks a dedicated Heat-Health Protocols or Standard Operating Procedures (SOPs) to manage heat related crises during the summer, and adequate awareness and capacity among front line workers such as Health Workforce, Traffic Police etc. In recognition of this, the Bengaluru Climate Action Plan recommends assessing climate hazards' impact on public health, especially healthcare system readiness, and adaptation strategies. **The goal of this project is to prepare Bengaluru to effectively respond to heat incidents by Summer 2026 by,**

1. Developing Heat-Health Protocols and implementing them through Standard Operating Procedures (SOPs) to strengthen the city's ability to respond to extreme heat incidents.
2. Strengthening collaboration among institutions and improving data collection and analysis to inform targeted and effective interventions.
3. Establishing heat education programmes for healthcare workers, launching public heat-health awareness campaigns and conducting impact evaluations to measure the effectiveness of these initiatives.

⁶ The Rockefeller Foundation is a US-based philanthropic foundation that promotes the well-being of humanity by finding and scaling solutions that advance opportunity and reverse the climate crisis. <https://www.rockefellerfoundation.org/>. While The Rockefeller Foundation provided financial support to C40 Cities, the eligibility criteria, selection process and oversight of the RfP are controlled by C40 Cities.

3.3 Purpose

The purpose of this Request for Proposal is to solicit proposals from consultancy firms to provide Technical Assistance (TA) to develop Protocols and Standard Operating Procedures (SOPs) that enhance the city's ability to cope with the impact of heat on public health. The assignment has the following main components:

- Develop heat and health evidence-based Protocols and Standard Operating Procedures (SOPs) that mitigate heat risks in Bengaluru, with special focus on protecting identified vulnerable groups.
- Operationalise the identified Protocols through SOPs, thereby mainstreaming them into the workflow of relevant departments in Bengaluru that bridge the gap between climate (heat) and health by providing the necessary training and resources for effective implementation.

Both components will be delivered by effectively engaging with multiple stakeholders in the value chain including national, state and city governments, relevant parastatal bodies, private sector, academia, civil society on a common platform for building consensus on the roadmap.

The key activities, timeline and deliverable/s of the proposed project are as follows:

1. Preparation of Protocols, SOPs and Monitoring, Evaluation, and Reporting (MER) framework to comprehensively address the impact of urban heat on health

Timeline: Nov 2025 to Feb 2026

1.1 Landscape review of existing city level heat-health protocols in India:

The assignment will help in building understanding on city-level requirements and benchmarking analysis followed by an assessment of disaster management protocols and SOPs (if any) in place in Bengaluru. The consultant will identify gaps in institutional coordination, operational workflows, preparedness and response mechanisms across different departments including public health, disaster management, and urban planning. An audit of critical infrastructure including Disaster Management Centres, Primary Health Centres (PHCs), Community Health Centres (CHCs), relief shelters, etc. and the type of cases reported will also be carried out to assess current levels of serviceability and readiness.

1.2 Establish new trigger points for Heat emergencies in Bengaluru along with identification of vulnerable groups/ relevant stakeholders for which the Protocols and SOPs need to be developed:

A strong case

to be built based on data to establish activation points specific to Bengaluru's context to notify 'Heat' as a city level disaster. This involves analyzing historical climate trends, health records, and socio-economic factors to define specific thresholds established as combined metrics of temperature, humidity and exposure time that would require various levels of heat emergency responses.

1.3 Develop City level Heat-Health Protocols and SOPs, including development of indicators to assess impact: Based on the findings from the baseline study and landscape review, the consultant will prioritize and develop key protocols for the pre-, during-, and post-summer periods to address the identified gaps. These will be a formal detailed plan that outlines the exact steps and procedures to make the city crisis-ready. The plan will also include detailed Standard Operating Procedures (SOPs) for inter-departmental coordination to ensure compliance and effective implementation. Additionally, a dedicated Monitoring, Evaluation, and Reporting (MER) framework to be developed to measure the impact and effectiveness of the Protocols and SOPs.

Further, key stakeholders (city, state, national and non-governmental) involved in Bengaluru's heat and health response to be engaged through targeted meetings and workshops (min. 1). These sessions will focus on obtaining feedback and validation on the SOPs and Protocols ensuring alignment with the operational realities of GBA departments. Through discussions with the various stakeholder groups the goods to be procured to protect the identified vulnerable populations from heat risks shall be finalized before the start of the summer period.

2. Procurement of goods for identified vulnerable populations

Timeline: March 2026

The procurement process will involve identifying vendors who can supply required goods to protect the identified vulnerable populations from heat risks based on the study findings. and tested safety helmets engineered as lightweight and durable to provide active cooling during summer within the available budget. These will be distributed among identified vulnerable populations, such as Health workers, SWM workers, traffic police, or other outdoor city employees in pilot areas. 20% of the consultancy fees shall be used towards procurement of the required goods. For eg: this could include air conditioned battery operated helmets for front line workers.

3. Operationalise the Protocols through SOPs in 2 identified wards with Capacity Building and impact assessment

Timeline: March to June 2026

The developed protocols and SOPs will be pilot-tested and operationalised in the heat hotspot areas. This milestone will also focus on capacity building with knowledge-sharing plans for the relevant front line workers such as Health Workforce (such as ASHA and sanitation workers), Traffic Police, Waste Workers and departments with a series of training workshops (min. 4) and Focused Group Discussions with the vulnerable groups (min. 2 per ward). The consultant will be responsible for planning and delivering the workshops along with the venue and food for participants. Further, the efficacy of the Monitoring, Evaluation, and Reporting (MER) framework will be tested during summer months in identified hotspots. The lessons learned will guide iterative improvements and build a strong foundation for scaling and adoption in other wards of the city.

This engagement is expected to commence in the month of **November 2025** and be completed by **June 2026**. The bidders should suggest their initial proposal for the scope of work, timeline and key deliverables described as following. This response will constitute the standard for what C40 can expect to find in the detailed project plan in terms of resources, breadth of scope and timeline.

3.4 Work packages

Work package A: Preparation of Protocols, SOPs and Monitoring, Evaluation, and Reporting (MER) framework to comprehensively address the impact of urban heat on health

The consultant will initiate the work by understanding existing city-level heat-health protocols in India and the specific requirements for Bengaluru, engaging with the city and other relevant stakeholders. This includes identifying institutional gaps and auditing critical infrastructure for heat-health emergencies, such as relief shelters and primary health centers.

The proposed TA will coordinate project activities on ground, liaise between stakeholders, obtain any necessary data from relevant departments or agencies to support the work, monitor progress, manage documentation, and address challenges throughout the project's duration.

Activity	Key Timelines	Deliverables
Kick off Meeting with the city/ C40.	2 weeks	Deliverable 1: Inception Report
Conducting a Landscape review of existing city level heat-health protocols in India Mapping operational workflow of Health department, other key departments	16 weeks	Deliverable 2: City Level Heat-Health Protocols and SoP

<p>along with auditing critical infrastructure</p> <p>Establish new trigger points for Heat emergencies in Bengaluru along with identification of vulnerable groups/ relevant stakeholders for which the Protocols and SOPs need to be developed.</p> <p>Develop City level Heat-Health Protocols and SOPs - Stakeholder Consultation with key stakeholders to receive feedback and validation on the draft SOPs and Protocols, followed by finalisation.</p> <p>Monitoring, Evaluation, and Reporting (MER) framework - Development of indicators to assess impact of Protocols and SOPs (e.g. Number of vulnerable communities reached out, Number of Health workforce trained, etc)</p> <p>Conduct at least 1 workshop with the city, present the City Level Heat-Health Protocols and receive feedback from city stakeholders.</p> <p>Through stakeholder discussions and consultations finalise details of the goods to be procured.</p>		
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Work package B: Procurement of Goods for identified vulnerable populations

The procured goods will be distributed to specific, high-risk groups who are most susceptible to heat stress due to their occupation and lack of shade. The distribution strategy will focus on the pilot hotspots, as identified in the baseline study, to concentrate the intervention and maximize its measurable impact. 10% of the contract value shall be used towards procurement.

Activity	Key Timelines	Deliverables
Procurement	20 weeks	Deliverable 3: Identification of Vendor for procurement, conducting procurement and

		distribution of goods for identified vulnerable groups
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Work package C: Operationalise and implement the Protocols through SOPs in 2 identified wards

Based on the baseline study findings, the TA will pilot-test the Protocols and SOPs in the 2 identified heat hotspot wards. The lessons learned from this pilot will inform future improvements and lay the foundation for scaling the protocols city-wide. The TA will provide capacity-building and hands-on guidance to the city officials and staff to ensure the smooth adoption and implementation of the protocols. Further, conduct impact assessment utilising the MER framework established in Work Package A.

Activity	Key Timelines	Deliverables
Pilot Implementation - Test key heat and health SOPs in identified pilot wards, to assess institutional readiness, refine operational workflows across departments, and identify challenges in coordination, resource allocation, and community engagement during the summer months. Conducting training - Knowledge-sharing plans for the relevant Health Workforce (such as ASHA and sanitation workers) and departments - Focused Group Discussions (FGDs) with the vulnerable groups (min. 2 per ward) Stocktake of training sessions and city Officials' engagement as part of Monitoring, Evaluation, and Reporting (MER) framework	32 weeks	Deliverable 4: Developing training modules/ IEC content. Conducting four in-person training sessions & four FGDs with the government stakeholders, identified vulnerable groups, followed by MER survey Deliverable 5: A comprehensive stakeholder engagement report detailing the execution of the pilot interventions, details of training sessions, including impact assessment, challenges encountered, successful outcomes, and lessons learned.

The proposed TA will coordinate project activities on ground, liaise between stakeholders, monitor progress, manage documentation, and address challenges throughout the project's duration.

4. Proposal Guidelines

This Request for Proposal represents the requirements for an open and competitive process. Proposals will be accepted until 11:59 PM IST on 19th October 2025. Any proposals received after this date and time will not be accepted. All

proposals should include clear timetables, how you will work with C40, clear costs and details of experience in this area.

The proposal should give C40 evaluators all the information they need to assess your bid. Please clearly indicate where applicable:

- How your proposal is responsive to the Evaluation Criteria;
- The assumptions you are making about the project;
- Risks you have identified and appropriate mitigation measures;
- Information about your fee;
- Proposed timeline of implementation;
- Any additional support that you need to make the project a success, including any inputs you will need from third parties or C40 staff;
- Proposed working partnership with C40, including (as applicable) project governance and management, key personnel, key roles and responsibilities, and escalation procedure for issues.

Submissions should include the following documents.

- A work plan outlining how the above requirements will be delivered on time and to the expected standard, and how the bidder proposes to work with, and involve, the municipal corporation and other government bodies.
- A detailed cost breakdown for each of the deliverables, inclusive of taxes, allocated time to tasks per project team member and their daily rates needs to be included in the submission. All the tasks considered should include cost for any activities that the bidding organisation considers would be of value including costs for any additional project management.

Additional information on:

- Examples of relevant past work
- Details of the organisation and proposed project team – please include relevant experience and expertise and limit CVs to two pages per person; clearly indicate the project lead, the role of each team member and whether the person will be stationed in Karnataka.
- Resumes of proposed key personnel in the standard C40 [CV Template](#)
- At least two recent references with phone and email contact details.
- Information about the organisation's commitment to equity, diversity and inclusion and ethical alignment with C40
- Company history
- Executive background

You must include adequate information about how your costs were calculated to enable evaluation of cost reasonableness.

a. Programme Management

- C40 will oversee and manage the project, however the TA will facilitate the points of contact and work closely with the Greater Bengaluru Authority (GBA) and other government bodies. All documents/deliverables will be submitted to the C40 team for review before submission to any of the government organisations and external stakeholders for approvals. Payment will align to the work packages and subject to satisfactory submission of deliverables based on review and approval by C40.

- The successful bidder will be expected to deploy a representative/s on-ground in Bengaluru to work in close coordination with the stakeholders. The on-ground team will showcase minimum five to seven years of experience in the relevant fields and preferably having fluency in Kannada language.
- At C40, the project will be anchored at the C40 South and West Asia Regions team and all deliverables and requests will need to be approved by the C40 Regional Director, South and West Asia. C40's global staff will provide overall guidance in terms of C40 resources & tools to be used and will be involved in technical review of each deliverable.
- All written and analytical outputs to be delivered in draft first with at least 10 days review time for C40. Additionally, overall progress review meetings will be organised every 2 weeks with C40 and monthly with the city level coordinators. The TA will be expected to oversee all project-management related matters (e.g. minutes taking, agenda, etc.) of this project.
- **The documents submitted must be in English and should include proposed costs, any relevant CVs, clients, experience, and detailed work plan in accordance with the 'Section 2.3: Work packages' of this document.**
- If the agency submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Additionally, all costs included in proposals must be all-inclusive to include any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include a name and description of the agencies being contracted. Except Consortium (which is clearly stated in the submitted proposal), the selected TA needs to take C40's prior approval for sub-contracting and/or addition of partners to the consortium post signing the contract with C40.
- Contract terms and conditions will be on C40's standard Service Provider Agreement (see section 3.h Contract) and will be negotiated upon the selection of the winning bidder for this RfP. All contractual terms and conditions will be subject to review by the C40 legal department and will include scope, budget, schedule and other necessary items pertaining to the project.
- The TA is expected to foster close and constructive working relationships with the project management team, who will act as the main focal point within C40. All deliverables must be approved by C40.

b. Language

All the deliverables/outputs including stakeholder consultation reports, should be provided in English. However, Kannada being the local language, summary/abstract/compendium of all the deliverables/outputs should be translated in Kannada for effective outreach among stakeholders. The executive

summary of the final implementation pathway and knowledge sharing material will also need to be delivered in both English and Kannada. The bidders should consider appropriate translation cost in their proposal while preferring local translators. The onground representative of the bidder could be fluent in speaking both English and Kannada languages for effective coordination.

c. Documentation

All documentation should use C40 templates (unless otherwise specified) and be provided in an editable and portable document format, compatible with computer software used by C40 and C40 Cities. Editing, formatting, and presentation of electronic files should be of a consistent, professional, and publishable standard. All documentation to be shared with cities or other external partners should only feature C40's name and logo and Greater Bengaluru Authority (GBA)'s logo (to be decided later); successful bidders may not use their own name(s) or logo(s) except with prior written permission by C40. All project deliverables, reports and documentation, content and intellectual property will be owned by C40.

d. Bidder Qualification

- The bidders shall showcase with satisfactory proofs of relevant experience of not less than ten years in the Climate Action, Heat Resilience and Public Health sector.
- The bidder shall provide concrete examples of relevant deliverables especially in the Indian context. Provide clear examples of relevant work on strategic planning/implementation in the cooling sector, public health sector and other related work that has been undertaken/completed in India/South Asia.
- The bidders shall showcase its presence in Karnataka especially Bengaluru will be an added benefit.
- The bidder shall possess relevant knowledge, understanding of the regional context of mitigation and adaptation, urban planning, governance and working procedures of government agencies in India.
- Confirmation of adherence to C40's terms and conditions.
- Please note, individuals are not eligible to apply for this Request for Proposal. Eligible organisations may apply in a consortium clearly stating the individual roles, deliverables responsible for along with other required details in the proposal. In this case the lead partner should be responsible for all the deliverables in case of non-compliance by other partners.

e. Team Composition:

- The Bidder's team of sectoral expertise specifically Heat-Health Technical Expertise including:
 - Lead Project Manager (12-15 years experience)
 - Public Health Policy Expert (10 years experience)
 - Community Engagement Expert (8 years experience)
 - Research Associates (5 years experience) - 2 nos

- The Team shall be based out of India with relevant academic background and experience to support all the deliverables and coordination with the city. The TA team may be supported by the bidder's global teams if any.

f. Other terms

- C40 Cities Climate Leadership Group reserves the right to change or cancel the above requirements at any time, without incurring any liability towards any interested party and/or any obligation to inform any interested party of the grounds for its action.
- All costs mentioned in connection with the submission of this RFP must be in USD (US\$).
- All project files, including but not limited to GIS, AutoCAD, PPTs, Word, Excel files, shall be handed over to C40 in editable format upon project completion.

g. Supplier Diversity

C40 is committed to supplier diversity and inclusive procurement through promoting equity, diversity and inclusivity in our supplier base. We believe that by procuring a diverse range of suppliers, we get a wider range of experiences and thoughts from suppliers and thus are best able to deliver to the whole range of our diverse cities and the contexts that they operate within.

We strongly encourage suppliers (individuals and corporations) that are diverse in size, age, nationality, gender identity, sexual orientation, majority owned and controlled by a minority group, physical or mental ability, ethnicity and perspective to put forward a proposal to work with us.

Feel welcome to refer to [C40's Equity, Diversity and Inclusion Statement](#). Supplier diversity and inclusive procurement is one element of applying equity, diversity and inclusion to help deliver the goals of the Paris Agreement and build healthy, equitable and resilient communities.

h. Contract

Please note this is a contract for professional services and not a grant opportunity. Organisations unable to accept contracts for professional services should not submit bids. The work will be completed on the [C40 Standard Services Contract](#).

These terms and conditions are accepted as drafted by the majority of our suppliers and we reserve the right to penalise your bid on the basis of non-acceptance of terms. If you do wish to include any requested amendments with your proposal, please do not mark up the document in tracked changes but provide [a separate negotiation document](#) for review setting out clearly your rationale for the change.

If C40 is unable to execute a contract with the winner of this competitive process, we reserve the right to award the contract to the second highest Potential Supplier.

i. Subcontracting

If the organisation submitting a proposal needs to subcontract any work to meet the requirements of the proposal, this must be clearly stated. All costs included in proposals must be all-inclusive of any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include a name and description of the organisations being contracted.

5. RfP and Project Timeline

RfP Timeline:

This Request for Proposal represents the requirements for an open and competitive process. Proposals will be accepted until 11:59 PM IST on 19th October 2025. Any proposals received after this date and time will not be accepted.

RFP Timeline	Due Date
Request for Proposals sent out	24 September 2025
RFP Questions to be submitted	6 October 2025
C40 response to questions	10 October 2025
Submission deadline	19 October 2025
Selected bidders notified of outcome	31 October 2025

Project term:

The proposed duration of the project is 8 months starting from **November 2025**. The bidder needs to propose a work plan with respect to the timelines mentioned at section '4. RfP and Project Timeline', with an aim to conclude by **end June 2026** without compromising on any of the deliverables and aligning with the schedule of deliverables as prescribed in the section 2.4: Work Package.

6. Proposal Evaluation Criteria

The purpose of this Request for Proposal is to solicit proposals from various firms (organisations/agencies/consortium), conduct a fair evaluation based on criteria listed herein, and select the candidate(s) who is best able to satisfactorily deliver project scope described in section 2.

C40 will evaluate all proposals based on the following criteria:

Criteria	Weighting
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Work plan and Project management. Soundness of the project implementation proposal and ability to meet the requirements listed. The successful firm must demonstrate the ability to manage the scope of the project.	25%
Technical experience and references. Experience in projects related to the scope and solid knowledge of the regional and/or cities local context, adequate qualifications to address the elements of the scope.	25%
Commitment to diversity and inclusion. Capability, experience, and availability of the proposed team that clearly incorporates C40 policies D,E and G (e.g., gender balance in the team and roles, etc.).	25%
Budget. Cost Reasonableness measured by: <ul style="list-style-type: none"> • Economy: minimising the cost of resources used / spending less • Efficiency: the relationship between the output from goods / services and the resources to produce them • Effectiveness: the relationship between the intended and actual results • Equity: the extent to which services reach the intended recipients fairly 	25%

7. Project Budget

A maximum budget of USD 50,000 (US\$) is available, including all the applicable taxes. Bids must not exceed this value.

Payment schedule:

Payment will be made according to meeting project milestones as approved by the C40 point of contact.

Serial number	Activity	Payment tranche
1	Deliverable 1	10%
2	Deliverable 2	40%
3	Deliverable 3	20%
4	Deliverable 4 & 5	30%

All proposals must include proposed costs to complete the tasks described in the project scope, including all taxes. Costs should be stated in USD as one-time or non-recurring costs or monthly recurring costs. All costs incurred in connection with the submission of this RfP are non-refundable by C40.

8. C40 Policies

C40 expects third parties to be able to abide by these C40 policies

- Non-Staff Code of Conduct Policy [here](#)
- Equity , Diversity and Inclusion Policy [here](#)

9. Submissions

Each Potential Supplier must submit 1 copy of their proposal to the email address below:

1. Naim Keruwala, Regional Director, South and West Asia, C40, nkeruwala@c40.org,
2. Sarika Chakravarty, Director of Implementation, C40, schakravarty@c40.org
3. Benjamin John^{06J}, Head of Implementation, C40, bjohn@c40.org
4. Kaveri Bahure, Manager - Resilience, C40, kbahure@c40.org

Any pre-bid queries must be submitted to the above email addresses or on the link provided [here](#) by 6 October 2025, 6:00 PM IST.

Disclaimer

C40 will not accept any liability or be responsible for any costs incurred by Potential Suppliers in preparing a response for this RFP.

Neither the issue of the RFP, nor any of the information presented in it, should be regarded as a commitment or representation on the part of C40 (or any of its partners) to enter into a contractual arrangement. Nothing in this RFP should be interpreted as a commitment by C40 to award a contract to a Potential Supplier as a result of this procurement, nor to accept the lowest price or any tender.