

Request for Proposal (RfP)

Integrating Heat Actions into Mumbai's Healthcare Operations

C40 Cities Climate Leadership Group, Inc.

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United States of America

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**C4O
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1. C40 Cities Climate Leadership Group Inc.

C40 is a network of nearly 100 mayors of the world’s leading cities working to deliver the urgent action needed right now to confront the climate crisis and create a future where everyone, everywhere, can thrive. Mayors of C40 cities are committed to using a science-based and people-focused approach to limit global heating in line with the Paris Agreement and build healthy, equitable and resilient communities. We work alongside a broad coalition of representatives from labour, business, the youth climate movement and civil society to support mayors to halve emissions by 2030 and help phase out fossil use while increasing urban climate resilience and equity.

To learn more about the work of C40 and our cities, please visit our [website](#) or follow us on [X](#), [Instagram](#), [Facebook](#) and [LinkedIn](#).

2. Summary, purpose and background of the project

Background

The India Meteorological Department (IMD) has identified the recent consecutive years as some of the warmest on record across India, noting that heat-related illnesses and fatalities have increased nationwide over the past two decades. The latest [Lancet Countdown on Health and Climate Change](#) report shows the physical toll on Indian citizens due to extreme heat - in 2024, the average person in India was exposed to nearly 20 heatwave days, and it is noted that 6.6 of those days would simply not have occurred without anthropogenic factors. Compared to the 1990-1999 average, individuals in India experienced an average of 366 additional hours per year where ambient heat posed a "moderate or higher risk of heat stress" during ordinary outdoor physical activity. Thus extreme heat events stand out as some of the deadliest climate-related hazards, disproportionately impacting the health of vulnerable populations. To ensure heat action plans in the country also focus on health when addressing heat, the National Centre for Disease Control (NCDC) launched the [National Action Plan on Heat-Related Illness](#). NCDC also released a manual [Emergency Cooling for Severe Heat Related Illnesses](#).

In response to these escalating risks, the [Maharashtra State Disaster Management Authority](#) had launched a state-specific Heat Wave Action Plan in 2024 to drive localized climate adaptation. In early 2026, the state also launched the '[Centre of Excellence for Heat Resilience and Sustainable Cooling](#)' (CoE-HRSC) at IIM Nagpur to combat extreme heat and promote sustainable cooling. Mumbai, India's financial capital and one of the most densely populated megacities, is now experiencing an aggressive, steady climb in temperatures and prolonged humidity. The Mumbai Climate Action Plan has also identified Urban Heat as one of the prominent climate risks for the city. In 2023 and 2024, the city experienced high temperatures above 39°C during April and May, which was 5 to 6°C above the normal maximum daytime temperature according to India Meteorological Department (IMD). A [study by C4O](#) shows that between 1994 and 2024, Mumbai's average temperature increased by 0.30°C per decade, with 13 heatwaves and 2 extreme heatwaves recorded over the last 30 years. In 2026, heat hit early in March with Mumbai receiving [yellow to orange alerts](#) from IMD for continued high temperatures of 38 to 40°C in some areas. Such high temperatures coupled with humidity causes significant health risks, especially for the ones with prolonged outdoor exposure.

In May 2024, Mumbai officially recorded [3 heatstroke cases](#). Mumbai has established a strong foundation in heat resilience in the built environment and greening measures, and is actively taking initiatives in these areas. The [Marol Urban Forest](#) and the [Cool Roof tender](#) are some examples of the implementation works that Brihanmumbai Municipal Corporation (BMC) has undertaken and plans to undertake under these sectors. Under the health sector, BMC conducts training sessions for healthcare officers and reporting of heat cases is being done through the national portals. Although some foundational measures for heat-health actions have been established in the health centers based on national and state guidelines, there still remains a critical need for active heat-health adaptation and institutionalisation of heat-related response in BMC's healthcare. This would help in readying healthcare facilities, improving the identification and treatment of heat-related illness, targeted outreach, and protection for the vulnerable communities during the extreme heat months. Hence it is required to maximise BMC's capacity on heat-health related actions, through measures such as localised heat-health protocols, mapping cooling networks, and enhancing heat-health awareness.

Purpose

C40 Cities is seeking a firm (Consultant) to develop specific, actionable measures that integrate heat-health actions into BMC's public healthcare and municipal systems. As extreme heat events and high humidity increase in frequency and intensity, establishing robust institutional mechanisms is critical to protecting vulnerable populations. To achieve this, the engagement is structured around the following objectives:

- Develop standard heat-health protocols to streamline BMC's operational response across its healthcare units and other relevant departments;
- Strengthen community resilience by designing a multi-channel heat-health communication plan in the protocols to ensure timely, actionable information reaches the public;
- Map and assess potential cooling spaces within BMC's ward-level public infrastructure, delivering a functional implementation guide.

Scope of work

The scope of this assignment is divided into three Work Packages (WPs) executed over a 10-month period. The Consultant will work in close coordination with C40 Cities, the BMC Health Department, and other relevant municipal stakeholders.

Deliverable A - Landscape assessment and designing a draft of heat-health protocols: The Consultant will conduct a comprehensive landscape study of existing state, and national heat-health policies and guidelines that are used by BMC for heat-health actions, and identify the gaps that exist in the current heat-health response by BMC. An on-site mapping and assessment of health facilities will be conducted to evaluate their accessibility to vulnerable populations, and the current heat-related preparedness and response capacity in two selected heat hotspot wards. The Consultant will translate the findings from the landscape assessment to develop a draft of the heat-health protocols for BMC that can be used pre-, during-, and post-heat periods. These protocols will establish comprehensive operational responses and multi-channel communication plans for extreme heat. Specifically, they shall address medical emergency management, the categorisation of heat-related illnesses (calibrated to Mumbai's coastal metrics like the Heat Index or Wet-Bulb Globe Temperature), and morbidity/mortality surveillance to map climate-health trends, all evaluated by a robust Monitoring, Evaluation, and Reporting (MER) framework. This will also include a preliminary institutional mapping of BMC responsibilities to implement the heat-health protocols. Note: The Consultant will work with BMC to gather health and spatial data wherever required.

Deliverable B - Development of a detailed 'Cooling centre implementation guide': The Consultant will assess and document BMC's public infrastructure and spaces in the two selected heat hotspot wards to evaluate their viability and readiness as functional cooling centres vis-à-vis national/ state guidelines, such as the [NDMA Guidelines For Cooling Centers](#). The consultant will develop a detailed 'Cooling centre implementation guide', with a site-specific execution roadmap for one viable location in the hotspot inclusive of detailed specifications, costing, and operational requirements, for a fully functional cooling centre. This plan will also include a use-case for two of the vulnerable outdoor workforces (such as BMC's Solid Waste Management (SWM) staff, Accredited Social Health Activist (ASHA) workers) to improve awareness and access to these cooling centres and strengthen their adaptive capacities.

Deliverable C - Dissemination of the Heat-Health protocol: The Consultant will test the draft protocols with the health department and other relevant departments at BMC, to refine the protocols based on the learnings. The Consultant will also actively collaborate with BMC departments to embed the new protocols

into routine municipal response before, during, and after extreme heat periods. This stage will then culminate in a city-wide regional consultation workshop with ward officials, health experts, health department officials, other BMC departments such as disaster management, environment and climate change, and public relations to review the draft heat-health protocols. The Consultant will finalise the protocols based on the workshop feedback.

Detailed work packages

Deliverable A: Landscape assessment and designing a draft of heat-health protocols

Activities	Project inception and work plan: • Prepare a detailed methodology and work plan including milestones, stakeholder engagement plan, outputs and outcomes mapping, etc.. • Conduct an inception meeting with the C40 team to align on scope, expectations, and data requirements. • Conduct a kick-off meeting at BMC with the health department and other relevant stakeholders/departments. Landscape assessment of heat-health actions and mapping health facilities in select hotspots: • Conduct a landscape assessment of the existing heat-health policies and guidelines at national- and state-level, along with initiatives taken by BMC on heat and health. • Document the existing monitoring and reporting systems for heat-related illnesses in BMC's hospitals and clinics. Collect and analyse available data on heat-health cases reported through the hospitals and the health department to identify systemic gaps and best practices. • Select 2 heat hotspots (wards) utilising data from previous C40 studies, Mumbai Climate Action Plan (MCAP) data, or BMC recommendations, for a detailed assessment of the BMC health facilities. The final hotspots selection must be approved by the city before commencing the assessment. • Conduct on-site assessment of BMC health facilities (hospitals, medical colleges, clinics, maternity homes, dispensaries and Aapla Dawakhana) in the selected heat hotspots (wards) to evaluate the readiness and response capabilities regarding heat-related illnesses. Map the spatial distribution of health facilities within the selected hotspots to assess whether there is adequate healthcare coverage relative to the intensity of heat exposure. • Identify gaps in current heat-health actions, infrastructure, and communication strategies through the integration of the secondary research conducted, data analysis, and in-person consultations with stakeholders. • Conduct a focused discussion by presenting the landscape study and gaps identified with relevant stakeholders at BMC for further inputs and feedback. • Note: Identifying the relevant stakeholders and collecting all the data shall be the responsibility of the consultant. Design heat-health protocols: Based on the findings from the landscape assessment and stakeholder consultations, the consultant shall develop a comprehensive Heat-Health Protocols for BMC healthcare units. These protocols must align with National Centre for Disease Control (NCDC) and state-level guidelines, covering pre-, during-, and post-heat event periods. • Morbidity and mortality surveillance study: Before finalising protocols, the consultant shall analyse the linkages between high temperatures/humidity levels
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	and incidents of heat-related illnesses in Mumbai. This includes: ○ Correlating health metrics with local Wet Bulb Globe Temperature (WBGT) or relevant Heat Risk indices, specifically accounting for Mumbai's coastal climate and October heat scenarios. These findings will directly inform the triggers and thresholds within the broader heat-health protocols. ○ Monitoring trends such as suspected versus confirmed heatstroke cases, emergency/OPD case rates for vulnerable groups, and tracking co-morbidities (cardiovascular, renal, and respiratory) exacerbated by heat. This surveillance system will be integrated to the main heat-health protocols. ● Heat-health protocols draft: The consultant shall develop detailed protocols covering the following operational areas: ○ Defining clear temperature and humidity (Heat Index/Wet-Bulb) thresholds that trigger specific actions across various BMC departments and stakeholders. ○ Clinical management of BMC clinics and hospitals - procedures for categorizing, recording, and managing heat-related illnesses ○ Establishing facility-level preparedness (including surge capacity management for extreme heat waves) ○ Monitoring, Evaluation, and Reporting (MER) framework for BMC to track the efficacy of protocol implementation and municipal actions. ● Communication strategy: Development of a robust Heat-Health Communication Plan featuring: ○ Digital strategy - Targeted messaging for wider dissemination. ○ Community mobilisation - On-ground engagement strategies, specifically for low-income populations and delivered in local languages. ● Upon completion of the draft, the consultant shall facilitate the initial testing of these protocols (as detailed in Deliverable C). ● Develop a responsibility matrix for various BMC departments for implementing heat-health protocols. ● Organise meetings with the relevant departments and stakeholders to present the draft heat-health protocols and initial findings under the landscape assessment to gather feedback.
Outputs	● Inception Report including a detailed work plan, methodology, and stakeholder engagement plan ● Landscape assessment report, detailing the current policy landscape, analysis of existing heat-health monitoring systems, mapping and evaluation of health facilities, and identification of institutional and communication gaps. Include the spatial mapping of health center accessibility within the selected hotspots. ● Draft of the Heat-Health protocols including surveillance strategies, communication plan, and MER ● Detailed minutes of meetings, including a list of stakeholders consulted, key feedback received
Timeline	Months September 2026 to January 2027

Deliverable B: Development of a Cooling centre implementation guide

Activities	Mapping and assessing potential cooling centres in the selected hotspots: ● Conduct site visits in the 2 selected hotspots (wards) to identify and evaluate
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	BMC's public infrastructure and spaces (public schools, health centres, community halls, gardens, relief shelters etc.) that can serve as potential cooling centres. • Evaluate their current levels of serviceability, readiness and accessibility. • Identify and define a set of key criteria to determine if a space is viable as a cooling center, focusing on location, structural suitability, safety, and accessibility for vulnerable populations. • Map and document all identified potential sites, creating a register of assets that could be activated as cooling centers. Cooling centre implementation guide and use-case: Based on the site visit findings, develop a cooling centre implementation plan. This involves the following activities: • Define mandatory minimum requirements for cooling centres including infrastructure (passive/active cooling, ventilation), thermal management equipment, essential amenities (potable water, Oral Rehydration Solutions (ORS), first-aid), and to create shaded spaces. National guidelines such as NDMA's cooling centre guidelines on setting up cooling centres should also be referred to. • Based on this, develop a detailed 'Cooling centre implementation guide' outlining the governance and operational standards for cooling centres across Mumbai. • Select one viable site to develop a detailed and actionable execution roadmap for a fully functional cooling center. This should include technical specifications, cost estimates and financial structuring (Capex/Opex), steps for operations & management (O&M) and a procurement/execution plan for BMC. • Include a specific operational use-case for BMC's outdoor workers (focusing on any two groups such as SWM workers / ASHA workers / Storm Water Drain staff etc.) to access and use these cooling centers during work shifts. • Incorporate recommendations to scale efficient cooling centres and spaces across the city linked with BMC's Development Plan (DP) and ongoing urban renewal projects.
Outputs	• Brief report detailing the potential cooling centre mapping and assessments • Detailed cooling centre implementation guide for BMC, with an execution roadmap for one priority cooling centre, and use-case for outdoor workers
Timeline	Months January to April 2027

Deliverable C: Dissemination of the Heat-Health protocol

Activities	Testing the protocols and institutionalisation: • Test the draft protocols by actioning them before and during Mumbai's peak heat months with the health and other relevant departments at BMC. This will help to assess institutional readiness, refine operational workflows, identify challenges in coordination and optimise resource allocation. • Collaborate with BMC departments to identify policy hooks, mainstreaming the heat-health protocols and communication strategies into municipal processes, departmental annual budgets, and standard vendor contracts (e.g. mandatory shade/water clauses for BMC construction and SWM contractors), wherever relevant. Workshop to disseminate the heat-health protocols • Conduct a city-wide workshop with ward officials, health experts, BMC health
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	department staff, disaster management, and PR teams to disseminate the protocols, share learnings, and gather inputs on the heat-health protocol and communication plan. Finalise the heat-health protocols for Mumbai based on the learnings from the workshop and protocols testing
Outputs	- Documentation of the test of the protocols at BMC, highlighting operational bottlenecks and solutions - Concluding workshop with the officials and outcomes report - Finalised report of the heat-health protocols for Mumbai, including the MER structure - Executive summary of the heat-health protocols in both English and Marathi
Timeline	Months May 2027 to July 2027

Note: To align with the municipal corporation's pre-heat preparedness, the consultant shall execute certain outputs in the above stated deliverables in a phased and parallel manner. The work plan developed must prioritise operational efficiency and reflect practical timing requirements.

3. Proposal guidelines

This Request for Proposal represents the requirements for an open and competitive process. Proposals will be accepted until **11:59 PM IST, 17 August 2026**. Any proposals received after this date and time will not be accepted. All proposals should include clear timetables, how you will work with C40, clear costs and detail on experience in this area.

The proposal should give C40 evaluators all the information they need to assess your bid. Please clearly indicate where applicable:

- How your proposal is responsive to the Evaluation Criteria in [Section 5](#);
- The assumptions you are making about the project;
- Risks you have identified and appropriate mitigation measures;
- Information about your fee;
- Proposed timeline of implementation;
- Any additional support that you need to make the project a success, including any inputs you will need from third parties or C40 staff;
- Proposed working partnership with C40, including (as applicable) project governance and management, key personnel, key roles and responsibilities, and escalation procedure for issues.

Potential Suppliers should provide the following information as part of their proposal for information:

- Cover letter with authorised signature;
- Details of the organisation and proposed project team, including relevant experience and expertise. CVs should be limited to two pages per person. Clearly indicate the project lead, roles and responsibilities of each team member;
- Information about the organisation's commitment to equity, diversity and inclusion and ethical alignment with C40;
- At least two reference letters or recommendation letters from similar clients (with phone and email contact details) from the past three (3) years;

- Detailed work plan which includes the timeframe for your tasks, milestone(s) delivery and completion of the project;
- Project management methodology;
- Cost offer for the delivery of this service (including the daily rates for the proposed project team which will be fixed for the duration of the contract)
- Confirmation of adherence to C40's terms and conditions;
- Any additional deliverables and / or information relevant to this tender
- Information on Data Protection (if it is a system, software or a supplier utilizing personal data like passport number, birthday, address, etc): C40 is subject to the European Union and United Kingdom data protection regulations and the winning proposal must ensure its continued compliance. If a successful proposal will require that you process or control personally identifiable information (PII), please describe your familiarity, and ability to comply, with Directive 95/46/EC and the forthcoming General Data Protection Legislation
- **The documents submitted must be in English and should include proposed costs, any relevant CVs, clients, experience, and detailed work plan in accordance with the deliverables and work packages in [Section 2](#) of this document.**

You must include adequate information about how your costs were calculated to enable evaluation of cost reasonableness.

Consultant requirements:

- Applicants **must** be a firm. Individual consultants are not eligible to apply;
- Relevant experience in similar assignments and expertise in areas such as health protocols, health governance, urban governance, climate-resilience focusing on heat, research and analysis, and stakeholder engagements. Understanding of regional context in heat and health, governance, and working procedures of different government agencies in India;
- Proven experience in developing government-facing guidelines / protocols, reports, and policy briefs;
- Right to work and on-ground presence in Mumbai, India, with key team member(s) able to travel to and within Mumbai to engage with relevant stakeholders;
- The Consultant will need to participate in periodic review meetings with C40 Team (virtual)
- The Consultant's team should have **a member or a technical expert(s) who is a public health sector professional having a relevant medical background** with knowledge on government health systems, protocols and heat symptoms to guide the team and support all the deliverables;
- Consultant should **consider all the costs** (inclusive of all taxes) which includes costs associated with in-person engagements, organising the consultation workshop, local travel or Out-of-pocket expenses required for the deep dive engagements.

Programme Management

- C40 will oversee and manage the project, however the consultant's representative/person will facilitate engagement with the points of contact and work closely with the key stakeholders in Mumbai and Maharashtra as needed. All documents/deliverables will be submitted to the C40 team for review before submission to any of the government organisations and external stakeholders for approvals. Payment will align to the work packages and subject to satisfactory submission of deliverables based on review and approval by C40.
- The successful bidder will be expected to engage at least one representative/person as part of the in-person engagements with the state.

- At C40, the project will be anchored at the C40 South and West Asia Regions team and all deliverables and requests will need to be approved by the C40 Regional Director, South and West Asia. C40 staff including various sectoral teams will provide overall guidance and will be involved in technical review of each deliverable.
- All written and analytical outputs to be delivered in draft first with at least 10 days review time for C40. Additionally, overall progress review meetings will be organised every 2 weeks with C40. The consultant will be expected to oversee all project-management related matters (e.g. minutes taking, agenda, etc.) of this project.
- If the firm submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Additionally, all costs included in proposals must be all-inclusive to include any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include a name and description of the agencies being contracted. Except Consortium (which is clearly stated in the submitted proposal), the selected consultant needs to take C40's prior approval for sub-contracting and/or addition of partners to the consortium post signing the contract with C40.
- The consultant is expected to foster close and constructive working relationships with the project management team, who will act as the main focal point within C40. All deliverables must be approved by C40.

Language

All the deliverables/outputs including stakeholder consultation reports, should be provided in English. However, Marathi being the local language, summary/abstract/compendium of all the deliverables/outputs should be translated in Marathi for effective outreach among cities and stakeholders as needed. The executive summary of the final report having the protocols, all communication/knowledge sharing material and standardised templates will also need to be delivered in both English and Marathi. The bidders should consider appropriate translation cost in their proposal while preferring local translators. The representative/person should be fluent in speaking both English and Marathi languages for effective coordination.

Documentation

All documentation should use C40 templates (unless otherwise specified) and be provided in an editable and portable document format, compatible with computer software used by C40 and C40 Cities. Editing, formatting, and presentation of electronic files should be of a consistent, professional, and publishable standard. All documentation to be shared with cities or other external partners should only feature C40's and respective government partner's name and logo (to be decided later); successful bidders may not use their own name(s) or logo(s) except with prior written permission by C40. All project deliverables, reports and documentation, content and intellectual property will be owned by C40.

Other terms

- C40 Cities Climate Leadership Group reserves the right to change or cancel the above requirements at any time, without incurring any liability towards any interested party and/or any obligation to inform any interested party of the grounds for its action.
- All costs mentioned in connection with the submission of this RFP must be in USD (US\$).

Supplier diversity

C40 is committed to supplier diversity and inclusive procurement through promoting equity, diversity and inclusivity in our supplier base. We believe that by procuring a diverse range of suppliers, we get a wider range of experiences and thoughts from suppliers and thus are best able to deliver to the whole range of our diverse cities and the contexts that they operate within.

We strongly encourage suppliers (individuals and corporations) that are diverse in size, age, nationality, gender identity, sexual orientation, majority owned and controlled by a minority group, physical or mental ability, ethnicity and perspective to put forward a proposal to work with us.

Feel welcome to refer to C40's [Equity, Diversity and Inclusion Statement](#). Supplier diversity and inclusive procurement is one element of applying equity, diversity and inclusion to help deliver the goals of the Paris Agreement and build healthy, equitable and resilient communities.

Contract

Please note this is a contract for professional services and not a grant opportunity. Organisations unable to accept contracts for professional services should not submit bids. The work will be completed on the [C40 Standard Services Contract](#).

These terms and conditions are non-negotiable. Organisations unable to accept them as drafted should not submit bids in connection with this opportunity.

If C40 is unable to execute a contract with the winner of this competitive process, we reserve the right to award the contract to the second highest Potential Supplier.

Subcontracting

If the organisation submitting a proposal needs to subcontract any work to meet the requirements of the proposal, this must be clearly stated. All costs included in proposals must be all-inclusive of any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include a name and description of the organisations being contracted.

4. RfP and project timeline

RfP timeline	Due date
Date of publishing the RfP	23 July 2026
Questions submitted to C40	31 July 2026
C40 responds to questions	5 August 2026
Deadline for receiving Offers	17 August 2026
All Potential Suppliers notified of outcome	4 September 2026

The project is due to run till **31 July 2027**. The timeline for the deliverables are given in [Section 2](#) under 'Work packages'.

5. Proposal evaluation criteria

Proposals will be evaluated against the following criteria.

Evaluation criteria	Weighting
Robustness of the project delivery proposal and specific technical experience: Project delivery approach proposed, including project management approach (ability to deliver outputs on time and with quality). The successful applicant will need to demonstrate in-depth knowledge and experience aligned with the needs of the procurement.	40%
Quality of staffing and past experience: The successful applicant will need to have team members with suitable experience to address the needs of the procurement.	40%
Financial Proposal: Cost Reasonableness measured by: Economy: minimising the cost of resources used / spending less Efficiency: the relationship between the output from goods / services and the resources to produce them Effectiveness: the relationship between the intended and actual results Equity: the extent to which services reach the intended recipients fairly	10%
Commitment to diversity and inclusion: C40 is looking to appoint an organisation that shares our values and is grounded in the context of the South and West Asia region, and having a team that clearly incorporates C40 policies (e.g. gender balance in teams and roles, etc.)	10%

Following the evaluation of written submissions, C40 reserves the right to invite a shortlist of the highest-ranked bidders for an interview or technical presentation to further validate their proposals. If conducted, the results of these sessions will be incorporated into the final scoring.

6. Project budget

A maximum budget of **USD 65,000 (US\$)** is available including all applicable taxes. Bids must not exceed this value. *Travel is expected for this work and estimated expenses are to be included in the budget. Costs for in-person engagements and conducting workshop(s) are also to be included.* The selected firm should inform C40 of its plans to engage government stakeholders.

Payment Schedule:

Payment will be made according to meeting project milestones as approved by the C40 point of contact.

S.No.	Activity	Payment tranche
1	Upon submission of Inception Report and Work Plan	10%

2	Upon successful submission and acceptance by C40 of all the deliverables listed under 'Deliverable A'	30%
3	Upon successful submission and acceptance by C40 of all the deliverables listed under 'Deliverable B'	30%
4	Upon successful submission and acceptance by C40 of all the deliverables listed under 'Deliverable C'	30%

All proposals must include proposed costs to complete the tasks described in the project scope, including all VAT/GST and taxes. Costs should be stated as one-time or non-recurring costs or monthly recurring costs. All costs incurred in connection with the submission of this RfP are non-refundable by C40.

7. C40 policies

C40 expects third parties to be able to abide by these C40 policies

- Non-Staff Code of Conduct Policy [here](#)
- Equity , Diversity and Inclusion Policy [here](#)

8. Submissions

Each Potential Supplier must submit **one copy of their proposal** to the email addresses below by **11:59 pm IST 17 August 2026**:

procurement_swa@c40.org , abuitenhuis@c40.org , mferrarino@c40.org

Anonymised responses to questions will be provided here ([link](#)) when the Q&A period closes..

Based on the submissions received, C40 reserves the right to promote the establishment of consortium relationships or request potential suppliers refine their submission after receipt.

Have a concern?

C40 is committed to the highest standards of ethical behaviour. As such, we are committed to being open and responsive to complaints and suggestions on how we can improve from outside the organisation. Please refer to [C40 Complaints Procedure](#) on how to reach us.

Disclaimer

C40 will not accept any liability or be responsible for any costs incurred by Potential Suppliers in preparing a response for this RFP. Responses submitted will be accessible by all C40 staff and external evaluators (if any).

Neither the issue of the RFP, nor any of the information presented in it, should be regarded as a commitment or representation on the part of C40 (or any of its partners) to enter into a contractual

arrangement. Nothing in this RFP should be interpreted as a commitment by C40 to award a contract to a Potential Supplier as a result of this procurement, nor to accept the lowest price or any tender.